

# SNAPP®

www.snapp-screen.com

AMAC Enterprises, LLC is the exclusive Wholesale Distributor of SNAPP® brand screening extrusions. We offer price discounts (especially at volume) for business customers and others in the building trades. **We do not offer retail sales.**

In order to verify that you qualify as a true business enterprise and to satisfy tax authority requirements, it is necessary that you first submit the following documentation before we can provide any pricing or fulfill any orders.

- 1) Wholesale purchase application
- 2) Executed Connecticut Resale Certification
- 3) Executed Acceptance of Sales Terms and Conditions (last page only)
- 4) A copy of your State Tax License
- 5) Credit Card Authorization (optional)

Once all documents are completed, you may submit by:

- Mail                      AMAC Enterprises, LLC  
                                 P.O. Box 275  
                                 Northford, CT 06492
- Scan and Email        snapp@snapp-screen.com
- Fax                        203-208-4982

For those unable to provide the requires documentation: SNAPP® brand screening extrusions may also be purchased directly from the manufacturer's web site: [www.snappscreen.com](http://www.snappscreen.com)

Questions ? Please contact: (203) 626-5202 or email [snapp@snapp-screen.com](mailto:snapp@snapp-screen.com)



1774 Middletown Ave - P.O. Box 275 - Northford, CT 06472  
203.626.5202 - [www.snapp-screen.com](http://www.snapp-screen.com) - [snapp@snapp-screen.com](mailto:snapp@snapp-screen.com)

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Shipping Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Please note that most correspondence  
(order acknowledgements, invoices, etc.)  
are sent by email.

Web Site: \_\_\_\_\_

State Tax ID: \_\_\_\_\_ Fed EIN: \_\_\_\_\_

Business or Trade: \_\_\_\_\_ Builder / Remodeling    \_\_\_\_\_ Screen Shop    \_\_\_\_\_ Glass Shop  
                                 \_\_\_\_\_ Architect / Designer    \_\_\_\_\_ Other Trade >>> \_\_\_\_\_

By signing and submitting this form, the undersigned hereby certifies that the business listed herein is a true business enterprise and that the products purchased from AMAC Enterprises, LLC shall be purchased strictly for resale purposes by said business.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This form, and the additionally submitted Connecticut Resale Certificate, are considered "blanket certificates" and shall be part of each order placed by customer.



Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Credit Card:  Visa  Master Card  American Express  Discover

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVV2 / Security Code: \_\_\_\_\_

Name On Card: \_\_\_\_\_

Billing Address For Card: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Customer Service Phone Number (on back of card): \_\_\_\_\_

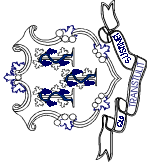
Authorization Given:  Blanket (for all orders and Invoices)  One Time (single charge)

By signing this credit card authorization form I represent that I am legally able to authorize charges to the listed credit card. I further authorize AMAC Enterprises, LLC to charge all costs associated with orders placed by me, or on my behalf, to the listed credit card. I acknowledge that AMAC Enterprises, LLC Standard Terms and Conditions of Sale are the only terms and conditions binding upon this and all other transactions with AMAC Enterprises, LLC and, without stipulation or limitation, I accept said terms and conditions fully and in all aspects. If I have checked "One Time (single charge)" above, I understand that this authorization shall be void after this single transaction has been completed and I will need to resubmit a new authorization with each future order. If I have checked "Blanket (for all orders and Invoices)" above, I understand that this authorization shall remain in full effect for this and all future orders placed (or Past Due Invoices - if such terms have been offered under separate agreement).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**STATE OF CONNECTICUT  
DEPARTMENT OF REVENUE SERVICES**



# REGULATIONS 1 & 23

## Regulation No. 1

### RESALE CERTIFICATES

#### Section 12-426-1

(a) The burden of proving that the sale, lease or rental of tangible personal property pursuant to Regulation 12-426-25 or a sale of a service taxable pursuant to Regulations 12-426 and 12-426-27 is not a sale at retail is upon the seller/lessor unless he takes a certificate from the purchaser that the property or service is purchased for resale.

The certificate shall be taken in good faith from a person engaged in selling or leasing tangible personal property or taxable services, who, at the time of purchase, intends to sell the property or services in the regular course of business or cannot then ascertain whether it will be so sold or not.

The certificate shall be substantially in the form prescribed in subsection (b). It shall in all cases be signed by the purchaser, bear his name and address and indicate the general character of the property or service sold by the purchaser in the regular course of his business. It shall also bear the number of the seller's permit held by the purchaser, but, if he is not required to hold a permit because he sells only property of a kind the sale of which is not taxable, e.g., food products for human consumption, or because he makes no

sales in this state, he should make an appropriate notation to that effect on the certificate in lieu of his seller's permit number.

(b) The form of the resale certificate\* is prescribed by the Commissioner of Revenue Services and copies of the same may be made and used by any seller of tangible personal property or services in accordance with this section:

Under "General Description of products to be purchased from the seller" there may appear (1) Either an itemized list of the particular property/service(s) to be purchased or leased for resale or (2) A general description of the kind of property to be purchased for resale. This certificate may be used for the purpose of a single purchase of commodities/services for resale; in such case (1) above applies, or it may be used as a blanket certificate for the purpose of a continuing line of purchases of commodities for resale in the regular course of business; in the latter case (2) above applies, and the certificate should be plainly marked "Blanket Certificate".

(c) The good faith of the seller will be questioned if he has knowledge of facts which give rise to a reasonable inference that the purchaser does not intend to resell the property, as, for example, knowledge that a purchaser of particular merchandise is not engaged in the business of selling that kind of merchandise.

(d) Resale certificates shall be valid only for the period in which the purchaser is a reseller of the items covered in such certificate but should be renewed at least every three years from the date of issue.

(e) The terms "selling" and "purchasing" of tangible personal property or commodities also encompass leases or rentals of tangible personal property or commodities.

(f) Services may only be "sold" or "purchased" and not rented or leased.

\* The text of the certificate is reprinted in its entirety on the reverse side.

## Regulation No. 23

### RECORDS

#### Section 12-426-23

(a) Each seller and retailer as defined in Chapter 219 of the General Statutes shall keep adequate and complete records of his business in this State showing:

(1) The gross receipts from the sale or lease of tangible personal property or from sale of services, including both taxable and nontaxable items and any services that are part of a sale.

(2) All deductions allowed by law and claimed in filing return.

(3) Total purchase price of all tangible personal property or services purchased or leased for resale or sublease, and the total purchased or leased for use and consumption in this State.

Such records shall include the normal books of account ordinarily maintained by the average prudent business man engaged in the activity in question, together with all bills, receipts, invoices, cash register tapes or other documents of original entry supporting the entries in the books of account as well as all schedules or working papers used in connection with the preparation of tax returns.

Failure to maintain such records will be considered evidence of negligence or intent to evade the tax and will result in the imposition of appropriate penalties.

\*(b) In the case of meals under one dollar, the retailer shall maintain such records to prove the actual sales of individual meals costing less than one dollar to support his claim for exemption; otherwise he will have to pay the tax on the gross receipts from all such meals.

(c) All such records shall be maintained for the Department of Revenue Services audits for a period of at least three years unless the destruction or other disposal of the sale is authorized by the Commissioner of Revenue Services, or his authorized representative in writing.

\*There is no longer an exemption from sales and Use Tax for meals under \$1.00.



STATE OF CONNECTICUT  
DEPARTMENT OF REVENUE SERVICES

SALES & USE TAX RESALE CERTIFICATE

Issued to (Seller)

**AMAC Enterprises, LLC**

Address

**P.O. Box 275 Northford, CT 06472**

I certify that

Name of Firm (Buyer)

is engaged as a registered

\_\_\_\_\_

Street Address or P.O. Box No.

\_\_\_\_\_

City

State

Zip

\_\_\_\_\_

- ( ) Wholesaler
- ( ) Retailer
- ( ) Manufacturer
- ( ) Lessor
- ( ) Other (specify)

and is registered with the below listed states and cities within which your firm would deliver purchases to us and that any such purchases are for wholesale, resale, ingredients or components of a new product to be resold, leased, or rented in the normal course of our business. We are in the business of wholesaling, retailing, manufacturing, leasing (renting) the following:

\_\_\_\_\_

City or State

State Registration  
or I.D. No.

City or State

State Registration  
or I.D. No.

City or State

State Registration  
or I.D. No.

City or State

State Registration  
Or I.D. No.

City or State

State Registration  
or I.D. No.

City or State

State Registration  
or I.D. No.

I further certify that if any property so purchased tax free is used or consumed by the firm as to make it subject to a sales or use tax we will pay the tax due direct to the proper taxing authority when state law so provides or inform the seller for added tax billing. This certificate shall be part of each order which we may hereafter give to you, unless otherwise specified, and shall be valid until canceled by us in writing or revoked by the city or state.

General description of products to be purchased from the seller:

**Insect screens and related building supplies**

I declare under the penalties of false statement that this certificate has been examined by me and to the best of my knowledge and belief is a true, correct and complete certificate.

Authorized Signature

\_\_\_\_\_  
*(Owner, Partner or Corporate Officer)*

Title

Date



## STANDARD POLICIES, TERMS AND CONDITIONS OF SALES

**Safety Warning:** Insect screen and sunshading materials only intended use is to reasonably stop insects from entering a covered opening. The misuse of insect screen and sunshading materials may lead to injury or death. These items will not stop persons, children, animals, or alike from falling out of or entering through the insect screen or sunshading material covered opening.

**Building & Safety Codes:** We make no promise, warranty, guarantee, nor do we - in any form or fashion - represent that our products are acceptable, approved and/or usable in all jurisdictions or all situations or applications. The responsibility to determine code compliancy, proper and safe application, installation and use rests solely and fully on customer.

**General Information:** We make no guarantee, warrantee or promise of any kind that our products will work in every possible application or situation.

**Returns:** Except for defects - we do not accept returns. **All sales are final.**

**Order Placement:** Orders may be placed by phone, fax, or email. Claims of inaccurate orders will not be accepted for phone placed orders.

**Pricing:** Prices do not include shipping, packing, handling, or other charges which may be applicable. All prices shown are in United States dollars.

**Price Changes:** All prices are subject to change without notice.

**Payment & Terms:** Unless other terms are offered, all orders are to be paid in full prior to, or at time of, shipping. We accept all major credit cards, check by phone, and wire transfers. If you have a "blanket" credit card authorization on file, we will automatically charge all orders to that card without further authorization from you. If your credit card provider will not allow a pre-authorization (over credit limit, expiration, etc.) you will need to submit a new card prior to any order being shipped. A convenience fee of 5% may be added to credit card and check by phone payments. Maximum credit card transaction is \$5000.00.

**Screen Material:** Full rolls of screen material are almost always as stated - 100 foot continuous running length of product. Rolls may, at times, contain 2 or more sections of material totaling over 100'. This splicing occurs during the manufacturing process which we have no control over nor are we aware of which rolls are continuous or spliced. Spliced rolls are not defective and cannot be returned as a "defective" item.

**Refusal or Cancellation of Order by AMAC Enterprises, LLC:** We reserves the right to cancel or reject any order placed for any reason what so ever and at anytime.

**Cancellation of Order by Customer:** Customer may cancel an order anytime prior to shipping. Once your order leave our facility it is not returnable unless defective.

**Lead Time:** Our standard time to ship time is 24 hours (1 business days) but this is in no way a guaranteed schedule. Same day shipping cut off is noon EST. All orders are subject to prior placed orders.

**Back Orders:** Back orders may occur at anytime and for a variety of reasons. We will not contact you with regards to back orders unless we are aware of an extended or unusually long restocking schedule.

**Minimum Charges:** None

**Shipping Charges:** Shipping is an additional charge and will be added to all orders. FedEx Ground is our standard shipper. We always attempt to ship orders complete and from the same warehouse but at times we may ship partial orders and use multiple delivery methods and ship from different warehouses. If you wish to ship using your UPS or FedEx account simply let us know.

**Will Call Orders:** Order pick up is available on a very limited basis. Please call our office for availability of Will Call days and times.

**Counter Sales / Walk-in Sales:** We do not offer walk in or counter service.

**Packing Charge:** Packaging is an additional charge and will be added to all orders - \$5.00 per package / box. (Generally, each roll of screen is 1 box, small parts and spline are 1 box, and each bundle of SNAPP® (50 PCS) is 1 box)

**Insurance Charge:** Insurance is obtained on all orders and is added to your shipping charge.

**Damaged or Lost Products:** If an order arrives damaged or short be sure to document the damage or shortage on all delivery papers while the driver is still present. If you find concealed damage after delivery, notify the shipper immediately. If you need to file a claim for damage or shortage with the shipper please do so as fast as possible. We will be happy to provide additional help, documentation, etc. for your dealings with the shipper.

**Damaged Product Replacement:** We will not ship any replacement products without full payment. Reimbursements for damaged materials are to be paid to customer by the shipping company.

**Damaged Product Refund:** Reimbursements for damaged materials are to be paid to customer by the shipping company.

**Lost Product Replacement:** We will not ship any replacement products without full payment. Reimbursements for lost materials are to be paid to customer by the shipping company.

**Lost Product Refund:** We do not issue refunds for lost shipments. Refunds for lost materials are to be paid to customer by the shipping company.

**Customer Privacy:** Information gathered by us is used exclusively by our firm to fill your order and to track sales trends. We do not sell, trade, or in any other fashion share customer information with any other business, solicitor, etc. Credit card information is held as long as required to complete your transaction. Your email address is used as required to fulfill your order or answer your question. Most correspondence is by email. Hard copy transaction files are destroyed after 5 years while electronic master files are held indefinitely. Hard copy quotation files are destroyed after 60 days while electronic master files are held indefinitely.

**Liability & Responsibility:** Customer agrees to indemnify and hold harmless AMAC Enterprises, LLC and its employees from and against any and all claims, demands, actions, causes of action, costs, expenses, and attorneys fees arising out of or in connection with any and all injury, including death, to any person or persons, any and all damages to or loss of any property, and any and all other damages recognized at law or in equity, caused by or resulting from in whole or in part, any act(s) or omissions, negligent or otherwise, of customer. Customer shall take no court action against AMAC Enterprises, LLC or its employees, should customer fail to follow common safety practices, building codes, etc.

**Collections / Delinquency:** AMAC Enterprises, LLC shall, at our sole discretion and without warning to customer, initiate collection action at customers expense to collect on delinquent accounts or non paid sales. Returned checks, non-honored checks, unapproved or refused credit cards, successful chargeback actions and any and all, fees, fines and additional collection costs incurred by AMAC Enterprises, LLC are the sole responsibility of customer and customer agrees to pay these debits in full. In the event that your credit card or check payment is not honored by your issuing bank - for any reason - we will contact you for immediate payment. If you fail or refuse to pay any outstanding amounts owed to AMAC Enterprises, LLC we will initiate collection action without any notice to you. In the event that you refuse the delivery of an order you will be held responsible for all additional shipping, handling, and storage. If you file a chargeback claim through your credit card issuer after refusing the delivery of an order (for any reason other than damage), we will initiate collection action without any notice to you. Customer agrees, in all cases, to pay all costs, interest charges as well as any and all reasonable costs associated with collection efforts by AMAC Enterprises, LLC. Interest shall be charged at the maximum amount allowed by law on any outstanding balance. AMAC Enterprises, LLC reports credit activity to credit recording firms through our collection agency.

**Controlling Law:** The validity, construction, and enforcement of the purchase agreement between AMAC Enterprises, LLC and Customer shall be governed and interpreted under the laws of the State of Connecticut. In the event that the applicable law prohibits enforcement of any section, term or part of this document, as written, then it is agreed that only the applicable section, term, or part of this document in question shall be modified to provide the maximum indemnification and relief to AMAC Enterprises, LLC and all other parts, sections and terms of this document shall remain in full effect. It is agreed that the State and Federal courts located in New Haven County Connecticut shall have exclusive jurisdiction to settle disputed matters with respect to this document, and any and all other matters between customer and AMAC Enterprises, LLC. In all matters, the transaction between customer and AMAC Enterprises, LLC is agreed to have taken place in New Haven County Connecticut.

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I have read, understand and accept AMAC Enterprises, LLC's Standard Terms and Conditions of Sales as stated herein. I specifically acknowledges and agree, that by placing orders, AMAC Enterprises, LLC's Policies, Terms and Conditions, in their entirety and without stipulation, condition or modification, shall be the only terms, conditions, and policies binding upon my orders. Submission of a Purchase Order, or acceptance of my Purchase Order, is not and shall not be interpreted as an acceptance by AMAC Enterprises, LLC of any Terms or Conditions attached to said Purchase Order.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name Printed: \_\_\_\_\_